

DDA REGISTRY
FILE: Personnel

DDA 81-0275

11 FEB 1981

MEMORANDUM FOR: Director of Communications
Director of Data Processing
Director of Finance
Director of Information Services
Director of Logistics
Director of Medical Services
Director of Security
Director of Training and Education

FROM: William N. Hart
Acting Deputy Director for Administration

SUBJECT: Suspension of Vacancy Notices

STA REFERENCE: [] dtd 30 Jan 81, same subject

1. The referent Headquarters Notice suspended all Agency-wide vacancy notices as a temporary measure to allow Agency management to increase its control over the interdirectorate movement of personnel while the Agency is subject to the present freeze on Federal hiring. The disposition of intradirectorate vacancy notices was left to the discretion of the Deputy Directors.

2. With the exception of senior secretarial (GS-08 and above) vacancy notices, the publication of interoffice vacancy notices is hereby suspended until further notice.

3. Employees may continue to explore job opportunities in other Offices or Directorates, however, release dates will be established by the losing Office without regard to externally imposed time limitations.

4. This memorandum does not affect current published vacancy notices or previously established release dates.

Distribution:

1 - Ea Addee
✓ 1 - DDA Subject
1 - DDA Chrono
1 - CMO Subject
STAT 1 - CMO Chrono
1 - WNH Chrono
DDA/CMO [] :ba (10 Feb 81)

[]
William N. Hart

STAT